# UTILITIES YOU NEED TO HOOK UP

888-789-2477

## AMEREN/CIPS

(Apartments are all electric. In case you need it to turn on services, the Identification Affidavit for Ameren is attached here. In some cases Ameren needs this along with 2 forms of ID to turn on services. This form must be notarized before sending it in.)

## CARBONDALE WATER 618-549-5302

(Grand Avenue & Park Street Apartments water & sewer services. 2300 S. Illinois Avenue sewer services. In case you cannot physically go to the water department to set up services, we have attached their form to fill out and send in to them.)

## SOUTH HIGHWAY WATER 618-529-5313

(2300 S. Illinois Avenue water services. Not needed at any other property.)

FRONTIER TELEPHONE	877-462-8188
(optional)	
MEDIA COM/CABLE	800-874-2924
(optional)	

DISH NETWORK/DIRECT TV (Strictly Prohibited) (As of 02-21-14 all satellites are strictly prohibited. Any satellite installed after this date will be removed by management at the tenant's expense.)

We like to suggest that you call at lease 1 month before your lease is to start and set up for the electric and water to be turned on. When you call ask for these to be turned on at least 3 <u>business</u> days before your lease starts. This is because these companies get very busy turning utilities on and off and they cannot refuse to make your appointment. However, they can get so busy that they do not get to it.

			Amen	en		
			ILLINOIS	<i>,</i>		
		Identity	Verification	Affidavit		
(1)	My full legal name: _					
(.)		First)	(Middle)	(Last)	(Jr., Sr., III)	
(2)	My date of birth is:				\$6;	1)
	b)	(Month/da	y/year)			
(3)	My Social Security nu	Imber is: _	ħ			_
(4)	I am applying for serv	vice at				
	City		Sta	te Zip	Code	
(5)						
(5)	My daytime telephon	e number is				
			O'man atuma			
			Signature			
	inder penalty of perjury t f my knowledge.	hat the info			is affidavit is tru	e and correct to
	f my knowledge.					e and correct to
the best o	f my knowledge. (Customer Signa	ature)	rmation I have	provided in th	(Date)	_
the best o	f my knowledge.	ature)	rmation I have	provided in th	(Date)	_
the best o	f my knowledge. (Customer Signa v submitting false informa	ature) tion on this	rmation I have	provided in th	(Date) riminal prosecuti	on for perjury.
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City of Carbondale Revenue Office 200 S. Illinois Avenue Carbondale, Illinois 62901 Phone (618) 457-3265 Fax (618) 457-0632 Explorecarbondale.com

### WATER, SEWER, REFUSE SERVICE CONNECT INFO & ORDER FORM

#### The City of Carbondale can provide:

- Water & Sewer Service
- Sewer Service Only (water provided by another water district; refuse service provided by City of Carbondale)

The following water districts serve some locations with water service within City limits. The City provides sewer service to those residential and business units that receive their water service from a water district. You must contact the water district office to receive their water service. If you do not know which provider your dwelling or business unit is serviced by, contact the Water and Sewer Office your landlord or real estate agent before completing this Connection Form.

#### **Local Water Districts**

- South Highway Water District (618) 529-5313
- Lakeside Water District (618) 457-5547
- Murdale Water District (618) 684-8039

#### **Other Utilities**

- Ameren (Electricity) (888) 789-2477
- Egyptian (Electricity) (618) 684-2143
- Mediacom (Cable/Internet) (800) 874-2924
- Frontier (Phone/Internet) (877) 462-4008

#### **Connection Deposit Amount**

A service deposit is required for customers of the City of Carbondale's water and sewer system. To determine your service deposit amount, contact the Water and Sewer Office at (618) 457-3265 and a customer service representative will assist you.

#### To request a Water, Sewer, Refuse Service Connect, follow these steps:

- 1. Complete the following Connect Order Form
- 2. Attach a copy of a valid photo I.D. (Driver's License or State Issued I.D.)
- 3. Attach a check or money order for deposit amount (Payable to the City of Carbondale) or complete the credit card information
- 4. Attach and sign the completed Agreement for Water/Sewer/Refuse/Recycle Service Form

#### Questions? Call (618) 457-3265.

Don't forget to disconnect your water and sewer service when you move. All customers will continue to be billed through the date they disconnect service. To cancel service, contact the Water and Sewer Office at (618) 457-3265.

Foday's Date	Requested Connect Date	Requested Connect Date							
Last Name	First Name								
Social Security Number	Driver's License Number								
Attach a copy of Driver's License or State ID									
Phone	Date of Birth								
Email									
Address									
Billing Address (if different)									
Landlord/Real Estate Agent Name Number o	Tenants Service Deposit Amount E	nclosed							
FC	ORM OF PAYMENT								
Check Money Order	Visa Master Card Disco	ver							
Credit Card No.	Exp. Date Amount	t							
Signature									
Fax or mail the completed form with a	copy of your driver's license and payment of dep	posit to:							
	City of Carbondale Water Office P.O. Box 2947 pondale, IL 62902-2947								
Fax I	Number: (618) 457-0632								
Don't forget to disconnect your water ar continue to be billed through the date th Water and Sewer Office at (618) 457-320	d sewer service when you move. All custome ey disconnect service. To cancel service, cont 5.	rs will act the							

The undersigned party agrees to abide by all Ordinances, Rules and Regulations of the City of Carbondi         The party agrees and understands that this agreement applies only to the premises described below to by esrved, and is not transferrable to other premises. The party further agrees to be liable for any damage to City of Carbondale's property caused by any person residing on the premises.         Bills are mailed on a monthly basis, and due 21 days subsequent to billing. A penalty, as provided by th City ordinance as amended, will be added to the total bill if not paid by the due date. Failure to receive I does not relieve customer of water/sewer/trash/recycle liability and penalty.         Payments can be made at the City Hall (Water and Sewer Office), First Southern Bank, Bank of Carbon First Mid-Illinois Bank & Tust or online at www.explorecarbondale.com. Automatic Bank Payment Pl available to have your water/sewer/trash/recycle bill paid automatically from any participating bank, sa and loan, or credit union checking or savings account. Bills may be paid with cash, check, credit card (Master Card, Discover) or debit card.         A service fee, as provided by the ordinance as amended, will be charged to re-connect service when a n has been turned off for non-payment. A \$15 service fee is charged on all returned checks, and will be a on the undersigned party's bill. Restitution for returned checks must be submitted by cash, credit card, money order or cashier's check. The undersigned party is subject to the City of Carbondale's Returned Check Policy, and may be subject to treble damages.         Security deposits are required on all accounts, as provided by the ordinance as amended. The deposit w applied toward final billing.         The undersigned party is responsible for all billing until such time as the account	AG	REEM	IENT I	FOR WA	ATER/SI	EWER/	FRASI	I/REC	YCLE	SERV	ICE		
City ordinance as amended, will be added to the total bill if not paid by the due date. Failure to receive a does not relieve customer of water/sewer/trash/recycle liability and penalty.         Payments can be made at the City Hall (Water and Sewer Office), First Southern Bank, Bank of Carbor First Mid-Illinois Bank & Trust or online at www.explorecarbondale.com. Automatic Bank Payment PI available to have your water/sewer/trash/recycle bill paid automatically from any participating bank, sa and loan, or credit union checking or savings account. Bills may be paid with cash, check, credit card (Master Card, Discover) or debit card.         A service fee, as provided by the ordinance as amended, will be charged to re-connect service when a n has been turned off for non-payment. A \$15 service fee is charged on all returned checks, and will be a the undersigned party is bill. Resittuition for returned checks must be submitted by cash, credit card, money order or cashier's check. The undersigned party is subject to the City of Carbondale's Returned Check Policy, and may be subject to treble damages.         Security deposits are required on all accounts, as provided by the ordinance as amended. The deposit w applied toward final billing.         The undersigned party is responsible for all billing until such time as the account is closed. Closing may only be performed by the undersigned agrees to provide a valid forwarding address in which final billing, deposit or communication information may be provided. Delinquent accounts may be turned ov for collocing the account, the undersigned party agrees to pay all collection costs, including, bu final dutiness are available at the City Clerk's Office and online at www.explorecarbondale.com.         Upon closing the account, the undersigned party agrees to pay all collection costs, including, bu finale duting add	The party agrees a served, and is not	nd unde transfer	erstands able to	s that this other pre	agreeme mises. Th	nt applie ne party f	s only t ùrther a	o the pr igrees t	emises o be lia	describ	ed be	low to	be
First Mid-Illinois Bank & Trust or online at www.explorecarbondale.com. Automatic Bank Payment Pl available to have your water/sewer/trash/recycle bill paid automatically from any participating bank, sat and loan, or credit union checking or savings account. Bills may be paid with cash, check, credit card (Master Card, Discover) or debit card.         A service fee, as provided by the ordinance as amended, will be charged to re-connect service when a m has been turned off for non-payment. A \$15 service fee is charged on all returned checks, and will be ac on the undersigned party's bill. Restitution for returned checks must be submitted by cash, credit card, money order or cashier's check. The undersigned party is subject to the City of Carbondale's Returned Check Policy, and may be subject to treble damages.         Security deposits are required on all accounts, as provided by the ordinance as amended. The deposit w applied toward final billing.         The undersigned party is responsible for all billing until such time as the account is closed. Closing may only be performed by the undersigned agrees to provide a valid forwarding address in which final billing, deposit or communication information may be provided. Delinquent accounts may be turned or collection cash, including, bu limited to, attorney fees. The applicant acknowledges that a copy of the City's current rules and regulat and ordinances are available at the City Clerk's Office and online at www.explorecarbondale.com.         I certify that I have read and understand the above contract for water/sewer service and agree to be boun those terms.       Name         Date       Name       Service Address         Phone       Rent       Own       Mane         Signature       Signatur	City ordinance as	amende	d, will	be added	to the tot	al bill if	not paid	l by the	due da				
has been turned off for non-payment. A \$15 service fee is charged on all returned checks, and will be ac on the undersigned party's bill. Restitution for returned checks must be submitted by cash, credit card, money order or cashier's check. The undersigned party is subject to the City of Carbondale's Returned Check Policy, and may be subject to treble damages. Security deposits are required on all accounts, as provided by the ordinance as amended. The deposit w applied toward final billing. The undersigned party is responsible for all billing until such time as the account is closed. Closing may only be performed by the undersigned party in person or by telephone verification. The account will rer open until the City of Carbondale has received proper notice that the account is to be closed. Upon closing the account, the undersigned agrees to provide a valid forwarding address in which final billing, deposit or communication information may be provided. Delinquent accounts may be turned ov for collection and/or legal action. The undersigned party agrees to pay all collection costs, including, bu limited to, attorney fees. The applicant acknowledges that a copy of the City's current rules and regulat and ordinances are available at the City Clerk's Office and online at www.explorecarbondale.com. I certify that I have read and understand the above contract for water/sewer service and agree to be boun those terms. Date Name Service Address Signature	First Mid-Illinois available to have and loan, or credit	Bank & your wa union c	t Trust o iter/sew checkin	or online ver/trash/r ng or savin	at www.e ecycle bil	xploreca	rbonda tomatic	le.com. ally fro	Autom m any	atic Ba particip	nk Pag ating	yment bank,	Plan is saving
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Service Address Phone Rent Own Own Signature		e read a	and und	lerstand tl	he above	contract	for wate	er/sewe	r servic	e and a	gree to	o be bo	ound b
Phone Rent Own Signature	Date		Name	;									
Rent     Own       Email Address       Signature	Service Address												
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Signature						Ren				Own			
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